

| Committee | Date | Classification | Report No. |
|---------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------|-------------------|
| Human Resources Committee | 18 July 2012 | Unrestricted | 6 |
| Report of: Assistant Chief Executive (Legal) | | Title : Human Resources Committee Terms of Reference, Membership and Quorum | |
| Originating Officer(s) : Evelyn Akoto, Head Democratic Services | | Ward(s) affected: N/A | |

1. Summary

- 1.1 This report sets out the Terms of Reference, Membership and Quorum of the Human Resources Committee for the Municipal Year 2012/13 for Members' information.

2. Recommendation

- 2.1 That the Human Resources Committee note its Terms of Reference, Membership and Quorum as set out in Appendices 1 and 2 to this report.

3. Background

- 3.1 At the Annual General Meeting of the full Council held on 16th May 2012, the Authority approved the proportionality, establishment of the Committees and Panels of the Council and appointment of Members thereto.
- 3.2 It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their terms of reference for the forthcoming Municipal Year.
- 3.3 The Committee's meetings for the remainder of the year, as agreed at the Annual General Meeting of the Council on 16th May 2012, are as follows:
- 24th October 2012
 - 17th January 2013
 - 24th April 2013

Meetings are scheduled to take place at 7.30pm in accordance with the programme of meetings for principal meetings.

4. Comments of the Chief Financial Officer

4.1 There are no specific comments arising from the recommendations in the report.

5. Concurrent report of the Assistant Chief Executive (Legal)

5.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 16th May 2012.

6. One Tower Hamlets Considerations

6.1 There are no specific One Tower Hamlets considerations arising from the recommendation in the report.

7. Sustainable Action for a Greener Environment

7.1 There are no specific risk management implications arising from the recommendations in the report.

8. Risk Management Implications

8.1 There are no specific risk management implications arising from the recommendations in the report.

9. Crime And Disorder Reduction Implications

9.1 There are no crime and disorder implications

10. Efficiency Statement

10.1 There are no efficiency implications.

LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED) LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

| Brief description of "background paper" | If not supplied Name and telephone number of holder |
|-----------------------------------------|-----------------------------------------------------------|
| None | |

11. APPENDICES

Appendix 1 – Human Resources Committee Terms of Reference
Appendix 2 – Appointment to Committee
